

Minutes of Site Visit and Clarification Meeting

A. Introduction

Hrvatske vode, Ulica grada Vukovara 220, HR - 10000 Zagreb is acting as the Contracting Authority (CA) and will implement the Project and manage this Contract by undertaking the role of the Employer according to the FIDIC Conditions of Contract.

The Beneficiary of the Community funding is Sisački vodovod d.o.o. Sisak (End Recipient), a limited liability utility company for water supply, sewerage and waste water treatment in the ownership of the local self-government units. The relationships between the End Recipient and Hrvatske vode (Contracting Authority/Employer/Final Beneficiary) is regulated by a special contract.

The day to day project management will be performed by a Project Manager, appointed among the staff of Hrvatske Vode, with the assistance of the End recipient.

Please be informed that the Minutes of Site Visit and Clarification Meeting will not necessarily reproduce the answers that were orally given to the questions raised during the clarification meeting, but the answers to questions that were handed over in writing during the meeting.

B. Site Visit

The Site Visit for the abovementioned project was a one day event. The Site Visit commenced at 11:00 hrs on 23rd April 2013, when interested parties were enabled to visit the future construction sites for the Waste Water Collection System. On behalf of the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within Hrvatske vode, Ms Lidija Šljivarić, welcomed the attendees and emphasized the purpose and importance of the visit to the future locations of the sewerage network, since this is the opportunity to get acquainted with physical conditions at the future construction sites. She also mentioned that the language of the procedure was English and that all communication had to be conducted in English language. Any additional question should be answered at the Clarification Meeting to be held at the City Hall.

After signing the List of Participants on the premises of Grad Sisak, the attendees were informed about all important organizational aspects of the Site Visit.

At 11:30 hrs, the participants were asked to board the bus, provided by the End Recipient as transportation means for the visit. The Site Visit was quite extensive, comprising all future construction sites as follows: main sewer collectors Odranska, Zeleni brije, pumping station Odranski most, collector Spojni Lađarska – Školska, pumping retention complex Galdovo Kaptolsko and collector IIib as well as the future location of the waste water treatment plant where the whole collection system shall be directed and all waste waters of Sisak treated.

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The Site Visit was finished at 13:30 hrs and the participants were asked to provide questions they might have in the written form and hand them over to the representatives of Hrvatske vode at the end of the Clarification Meeting that would commence at 14:00 hrs on the same day at the City Hall of Sisak.

C. Clarification Meeting

The Clarification Meeting commenced at 14:00 hrs at Sisak City Hall. In behalf of the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within Hrvatske vode, Ms Šljivarić, welcomed the attendees and briefly introduced herself and the management structure for this Project explaining how the works contract “Construction of Waste Water Collection System” is one out of 5 contracts within the “Sisak Waste Water Programme”.

Ms Šljivarić particularly thanked the City of Sisak for their hospitality in the City Hall and gave the floor to Mr Tomislav Dovranić, Head of department for public relations in City of Sisak.

Mr Dovranić, speaking in behalf of the Mayor of Sisak, Mr Dinko Pintarić, welcomed all attendees, thanked them for their interest in the project and wished them good luck in the competition with the aim of getting the best quality of construction works. He also emphasized the importance of the project for the City and its surroundings.

Ms Šljivarić informed the attendees that Hrvatske vode would act as the Contracting Authority and would be assisted by Sisački vodovod d.o.o. Sisak, introducing the project representatives of Sisački vodovod d.o.o.; Mr Mladen Knežević, Mr Borislav Sokol and Mr Josip Kositer and the representatives of Hrvatske vode; Ms Andja Čurić Slunjski, Mr Alan Perl, Ms Ivana Bašić and herself. This is an open tender procedure according the EU PRAG procedures, but as the contract is co-financed by the European Bank for Reconstruction and Development (EBRD), in addition to the EU eligibility and rules of origin, participation and works, goods and services of third countries is authorised in accordance with the EBRD eligibility rules as defined in the Bank's Procurement policies and rules.

Ms Šljivarić stated that the meeting would be audio-recorded and that the official language of the procedure is English. She informed the participants that the Minutes of the Site Visit and Clarification Meeting would be published on the “EuropeAid” web site <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and the Hrvatske vode web site <http://www.voda.hr/IPA> as advised in the Contract Notice. Also, any additional question that participants and other interested parties might have could be submitted to Hrvatske vode, the Unit for Preparation and Implementation of Projects co-financed by the EU Funds, in written form in English language until 21 days before the tender submission deadline either at the fax number +385 1 6307 686 or in the electronic version at the e-mail address ipa@voda.hr. She emphasised that everyone had to fill in the required information from the List of the Participants, which would be published on the mentioned web sites.

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The participants received a map showing the exact locations of future works and were informed that this works contract included construction of approximately 8,1 km of sewerage network (excluding the construction of river crossings), 3 retention basins, 3 pumping stations and one reconstruction of an existing pumping station, all in accordance with the FIDIC Conditions of Contract (Red book). The Tender Dossier consists of 5 Volumes including the General and Particular Conditions of the Red FIDIC Book Contract as well as The Bill of Quantities, emphasizing also the importance of the Instructions to Tenderers given in Volume 1, Section 1 of the Tender Dossier, since the majority of disqualifications derive from inaccurate adherence to the requirements stipulated in these provisions.

Ms Šljivarić pointed out that the Tenders must be received at the address of the Contracting Authority specified in the Contract Notice by the date and time quoted in the Contract Notice and in the timetable on page 5 of Volume 1 of the Tender Dossier. She advised that the opening session was public and that delayed or non-authorised attendees would not be allowed to participate in the opening session.

It was noted that the Contract would be signed by the Head of Implementing Body/ General Manager of Hrvatske vode as the Contracting Authority and the Contractor itself. After the end of the Contract, the Project would be transferred to the End Recipient, Sisački vodovod d.o.o. Sisak.

Ms Šljivarić then introduced Mr Danilo Dolinar, the as representative of the Consultants who produced the Tender documentation and underlined that he was available for all question.

The participants were informed that all questions given orally should also be provided in written form and handed over to the representatives of Hrvatske vode at the end of the meeting if they wanted those questions and answers to become the integral part of the Minutes.

It was stated that all supporting documentation to the Tender Dossier, as stipulated in Volume 5 of the Tender Dossier, could be inspected at Hrvatske vode, Zagreb, Ulica grada Vukovara 220.

The List of participants of the Site Visit and Clarification Meeting is enclosed with this document.

D. Discussion

Q1: In volume 1: Instructions to tenders, C. Tender preparation, under “Technical and professional capacity of candidate”-point 12.2.3. on page 12 it is stated: “The Tenderer shall in his Tender provide the certificate of final acceptance signed by the supervisor/contracting authority of the project concerned.”

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And on page 15, it is stated: "Joint Venture/Consortium shall in his Tender provide the certificate of final acceptance signed by the supervisor/contracting authority of the project concerned."

Please clarify what is meant with: "the certificate of final acceptance". Is this Certificate in accordance with Sub-Clause 10.2, of the Conditions of the Contract (Taking-Over Certificate), which is after completion of the works, or is this certificate issued in accordance with Sub-Clause 11.9 of the Conditions of the Contract (Performance certificate) which is issued after the expiry of the Defect Notification Period?

Will Contracting Authority accept the certificate issued after tests on completion which includes Technical Audit, or Contracting Authority requires Certificate issued after expiry of the Defects Notification Period?

A1: The Contracting Authority will accept certificates/references signed by the supervisor/contracting authority/employer that prove that the physical works have been completed and are in accordance with contractual obligations. These can be issued after tests on completion which includes Technical Audit (in case of works conducted in accordance with Croatian or any other national legislations), or after the issuing of the Taking over certificate (in case of works done according to FIDIC contract). It is not required that the certificates/references are issued after the Defects Notification Period.

Q2: Items 1.1.6.; 3.1.6.; 5.2.6.; 6.2.6.1. Could you please define type of pipes. Are these pipes made of PVC, PP, PE, PEHD or GRP material? In Volume 3, Technical specification-section 3 are norms for all these pipes. We want to know which pipes we should include in our bid.

A2: With the purpose of opening the market and free access to procurement and transparency the above listed items from Volume 3 (linked with Volume 4, Bill of Quantity) have been written so that all pipe materials from stated norms are acceptable under the condition that all essential requirements for the construction are met. Meaning, it is necessary that the chosen pipe material satisfies the **designed load-bearing capacity** and the **internal diameter**, which resulted from static and hydraulic calculations, that the **connecting material and manholes are compatible** with the pipe material and that the **laying and installation are carried out in accordance with the required standards and norms**.

Whatever material is chosen, the tenderer has to account in his unit rates within the Bill of Quantity all costs during construction, depending on his choice of material.

Q3: Items 5.1.5.1., 5.1.5.2. and 6.2.6.1. Could you please give as "manometric head for pumps – Hm?

A3:

5.CONSTRUCTION/RECONSTRUCTION OF PUMPING AND RETENTION COMPLEX "CRK GALDOVO KAPOLSKO"

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5.1. PUMPING STATION PS 11 WITH OVERFLOW BUILDING, RETENTION BASIN (RB 13) WITH OUTLET AND TRANSPORT COLLECTOR II

5.1.5.1	Supply with and assemblage of pumps in pumping station PS 11.
5.1.5.1.1	Pump type 1 (Q = 90 l/s); connection bend 90° 200 mm; app. power 13.5 kW, Hm=12,50m
5.1.5.1.2	Pump type 2 (Q = 146 l/s); connection bend 90° 200 mm; app. power 22 kW, Hm=12,50m
5.1.5.2	Pumps in pumping station PS RB 13
5.1.5.2.1	Pump type 1 (Q = 1250 l/s); connection bend 90° 600 mm; app. power 170 kW, Hm=10,30m
5.1.5.2.2	Pump type 2 (Q = 20 l/s); connection bend 90° 100 mm; app. power 2 kW Hm=10,30m

6. CONSTRUCTION OF "TRANSPORT COLLECTOR III B" (FROM THE STREET ŠKOLSKA TO THE WWTP)

6.2. CONSTRUCTION OF PUMPING STATION (PS 15a) ON COLLECTOR IIIb

6.2.6.1	Supply and assemblage of pumps in pumping station PS 15a.
6.2.6.1.1	Pump type 1 (Q = 124 l/s); connection bend 90° 300 mm; app. power 13.5 kW, Hm=11,60m
6.2.6.1.2	Pump type 1 (Q = 247 l/s); connection bend 90° 300 mm; app. power 30 kW, Hm=11,60m

Q4: Items 2.1.2.4.19.Works; 2.1.2.4.20.Mason's assistance – Unit of measure is m2 or h?

A4: Please bid per m2.

Q5: Item 5.3.2.6. Supply stone material and work out of the subgrade. Unit of measure in BoQ in m2 but in Volume 3, Technical specification-section 3, unit of measure is m3? We want to know is it unit of measure for this item m2 or m3?

A5: Please bid per m2.

Q6: Item 2.1.2.6.3. Could you please give as total layout dimension of lean-to roof?

A6: As stated in Volume 3, 2.1.2.6.3 Construction of the lean-to roof of the main entrance, the segments of the panel are of layout dimensions 108x212 cm, and there are 6 panels in total envisaged.

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E. Conclusion

When there were no more questions to be answered at the meeting, Ms Šljivarić instructed the Tenderers to send all questions they might have after the meeting as well as any further requests for explanation by fax or e-mail.

The questions may be sent by e-mail to: ipa@voda.hr or by fax to: +385 1 6307 686.

The Clarification meeting was closed at 15:00 hrs (local time).

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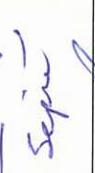
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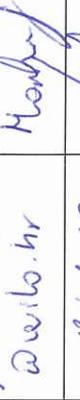
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